



For Candor · Dryden · George Junior Republic · Groton · Ithaca · Lansing · Newfield · South Seneca · Trumansburg

EMPLOYMENT APPLICATION

(For All Positions That Are Not Civil Service)

NAME: _____ DATE: _____

PRESENT ADDRESS: _____

UNTIL: _____ PHONE: () _____

PERMANENT ADDRESS: _____

PHONE: () _____ SOCIAL SECURITY # _____

TITLE(S) OF POSITIONS FOR WHICH YOU ARE APPLYING

CERTIFICATION: Title(s) of your Teaching Certificates:

Initial/Professional

Certificate Title	State of Issue	Provisional/Permanent	Expiration Date

DATE AVAILABLE FOR EMPLOYMENT _____

WHEN ARE YOU AVAILABLE FOR AN INTERVIEW? _____

No person shall be discriminated against in hiring practices or in the terms, conditions, and benefits of employment based on race, color, creed, national origin, political affiliation, sex, age, marital or veteran status, disability, religious practice, ethnic group, gender expression and identity, weight, or genetic predisposition in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

EDUCATION

Name and Address of School - Include High School, College, Graduate Work and Summer Sessions in order taken	Semester Hours	Type of Degree (B.A., B.S., M.A., Ph.D.)	Major Subject	Minor Subject
High School:				
College (Undergraduate):				
College (Graduate):				
Other:				

College Placement Bureau – Name & Address: _____

PLEASE SUBMIT YOUR TRANSCRIPTS

TEACHING EXPERIENCE (List ALL Work)

Name & Address of School	Dates	% Percentage of Time Employed	Nature of Work
Student Teaching:			
Teaching Experience:			
Other Related Professional Experience:			

WORK EXPERIENCE OTHER THAN TEACHING (List ALL Work Experience)

DATES	FIRM OR INSTITUTION AND ADDRESS	NATURE OF WORK	% PERCENTAGE OF TIME WORKED

MILITARY SERVICE (Active Duty Only)

Branch of Service	Dates of Service	Highest Rank Attained	Nature of Assignment

HAVE YOU HELD TENURE IN ANY NEW YORK STATE SCHOOL? YES NO

Please list the school district in which you held tenure: _____
If you wish to claim any type of tenure credit, it is your responsibility to provide T-S-T BOCES with your APPR score immediately PRIOR to hire as a T-S-T BOCES teacher. T-S-T BOCES will then confirm the information with your former district.

HAVE YOU EVER BEEN CONVICTED OF ANY CRIME (FELONY OR MISDEMEANOR)? YES NO

HAVE YOU EVER BEEN TERMINATED FROM EMPLOYMENT? YES NO

DID YOU EVER RESIGN FROM ANY EMPLOYMENT RATHER THAN FACE DISMISSAL? YES NO

ARE YOU A UNITED STATES CITIZEN? YES NO

IF "NO", HAVE YOU FILED A DECLARATION OF INTENTION TO BECOME A U.S. CITIZEN? YES NO

LIST ANY PROFESSIONAL AFFILIATIONS OR HONORS RECEIVED:

REFERENCES

This is a request for references. Please provide at least 3 people. These references should be persons qualified to give information describing your abilities for the position you seek. Please include a supervisor(s) for whom you have worked.

NAME AND PRESENT ADDRESS	POSITION TITLE	TELEPHONE NUMBER	DATES EMPLOYED OR KNOWN

My signature below indicates that I understand that officials of the T-S-T Board of Cooperative Educational Services will be making an inquiry regarding my background and experience, and I hereby release from any liability anyone giving information regarding me, whether specified in my application or not, as long as the information given is relevant to the duties for which I have applied. I understand that information gathered, in part or whole may be shared with Supervisors and members of the Board of Cooperative Educational Services. I understand that all information gathered by you regarding my application will be the property of the T-S-T Board of Cooperative Educational Services and will not be released to me unless required by federal or state statutes or regulations.

 APPLICANT'S SIGNATURE

 DATE

OFFICE USE ONLY

Interview Scheduled For:

 Date

 Time

Revised 07/28/15
 DD/HR