



TOMPKINS • SENECA • TIOGA

For Candor • Dryden • George Junior Republic • Groton • Ithaca • Lansing • Newfield • South Seneca • Trumansburg
David J. Parsons

Assistant Superintendent, Administrative Services

Please Post/Job #1460a2

December 8, 2021

VACANCY NOTICE

TITLE: SCHOOL NURSE

**Full time (11-month) (36.25/hrs/wk) position
Alternative Education Dept.**

Civil Service: Non-Competitive

Affiliation: Non-Affiliated Employee

**Location: Regional Altern. School, D-Bldg.
T-S-T BOCES, Ithaca, NY**

DUTIES: Responsible for performing routing nursing services for students primarily in the high school general education population. Health Office is located in the Regional Alternative School on the BOCES campus. This position supports student Health Office needs for the Regional Alternative School, Career and Tech Education and the P Tech Program located at TC3. Duties include assessing for illness/injury, maintaining health records (including vaccine verification and current requirements associated with COVID), administering prescribed treatments and performing health screenings as necessary. Some travel on school trips may be required. Ability to lift 40 pounds. Develops supportive relationships with students and advances positive school culture. Performs other duties as assigned.

QUALIFICATIONS: New York State License and current registration to practice as a Registered Professional Nurse. Special Requirement: Possession of a valid license at time of appointment required.

START DATE: AS SOON AS POSSIBLE

SALARY RANGE: \$31,450.00 – \$37,000.00 (11-Month position Salary Range) Excellent benefits are available. (Position works 7.25 hours/day – 36.25 hours/week). Works the school calendar plus 30 days in summer school. Does not accrue additional vacation days.

CONTACT PERSON: For further information, please contact Michelle Nolan ext. 2501 or David Barr ext. 5002.

APPLICATION DEADLINE: January 3, 2022 or until position is filled

*Must complete county *on-line job application*, please visit: www.tompkinscountyny.gov/personnel

Please direct questions about employment opportunities to:

Email: hr@tstboces.org or visit our Web Site: www.tstboces.org

Must complete county on-line job application, please visit: www.tompkinscountyny.gov/personnel

Human Resources, TST - BOCES, 555 Warren Road, Ithaca, N.Y. 14850

Phone (607) 257-1551 or Fax (607) 257-2825 or (607) 697-8273

Attach appropriate application to all resumes/vitae, list job number and name of position.

The Tompkins-Seneca-Tioga BOCES does not discriminate on the basis of race, color, creed, national origin, political affiliation, sex, age, marital or veteran status, disability, religious practice, ethnic group, gender expression and identity, weight, or genetic predisposition in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: David J. Parsons, Assistant Superintendent, Administrative Services, 555 Warren Road, Ithaca, NY 14850 (607) 257-1551 or dparsons@tstboces.org